

PO Box 70585
Seattle, WA 98127
Phone #206-783-6626



4749 Ballard Ave NW
Seattle, WA 98107
Fax #206-782-4181

Application For Employment

APPLICATION INFORMATION

Name:		Date:
FIRST	MIDDLE	LAST
Address:		Home Phone:
STREET		Day Phone:
CITY	STATE	ZIP
Other names worked under if any or Nickname:		Social Security:
e-mail Address:	How did you hear about us:	
Can you, upon employment, submit verification of your legal right to work in the U.S.? Yes <input type="checkbox"/> No <input type="checkbox"/>		Acceptable Starting Salary Range:

POSITION AND AVAILABILITY

Position applying for: _____ Full-Time Part-Time

Date you can start: _____ Special Schedule Requirements: _____

Have you ever applied to Ballard Hardware & Supply Co. before? Yes No

SKILLS AND KNOWLEDGE

Indicate products / skills with which you are experienced and where or in what way you received your experience:

Pipe, Valves and Fittings: _____

Hand Tools / Power Tools: _____

Fasteners: _____

Customer Service: _____

Warehouse Shipping/Receiving Forklift: _____

Bookkeeping 10-Key Calculator Computer Skills: _____

Other: _____

EDUCATION

Name of school	City and State	From Mo/Year	To Mo/Year	Did you graduate?	Major	Grade Point	Degree Obtained
High School		X	X				
College							
Other							

Do you plan to return to school? Yes No If Yes, when? _____ Hours attending: _____

EMPLOYMENT HISTORY (Include Military Service)

PLEASE FILL OUT THIS SECTION BEGINNING WITH PRESENT OR MOST RECENT EMPLOYER

Employed by:	Employed From:	Starting Position	Starting Salary
Address (Street, City, State, Zip)	Employed to:	Ending Position	Ending Salary
Supervisor (Name & Title)			May We Contact?
Responsibilities and Accomplishments		Reason for Leaving	
Employed by:	Employed From:	Starting Position	Starting Salary
Address (Street, City, State, Zip)	Employed to:	Ending Position	Ending Salary
Supervisor (Name & Title)	Phone Number	May We Contact?	
Responsibilities and Accomplishments		Reason for Leaving	
Employed by:	Employed From:	Starting Position	Starting Salary
Address (Street, City, State, Zip)	Employed to:	Ending Position	Ending Salary
Supervisor (Name & Title)	Phone Number	May We Contact?	
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Address (Street, City, State, Zip)	Employed to:	Ending Position	Ending Salary
Supervisor (Name & Title)	Phone Number	May We Contact?	
Responsibilities and Accomplishments		Reason for Leaving	

PERSONAL DATA

Do you have any physical limitations that preclude you from performing any work for which you are being considered? Yes No

Have you been convicted of a felony or a misdemeanor within the last seven years?
 Note: A conviction record will not necessarily bar individuals from employment. Yes No

Are you either a U.S. citizen or and alien authorized to work in the United States? Yes No

Are you 18 years or older? Yes No

Special interests, activities or hobbies? _____

Other information you would like to share with us about yourself: _____

AFFIRMATION STATEMENT

- I affirm that the information in this application is true and correct. I agree that falsified information or omissions may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date.
- I authorize the Company to investigate and do a background check to verify any of the information I have submitted in applying for employment with the Company. I understand that my employment will be terminable at the will of the Company and/or myself.

SIGNATURE OF APPLICANT

DATE SIGNED